



SoccerstarsUK 2020 After School Clubs COVID-19 Risk Assessment

MATRIX

Legend	
I	Impact
P	Probability

Impact or Consequence	
Description	Indicators
5 (Major)	The risk has a major impact if realised
4 (Significant)	The risk has a significant impact if realised
3 (Moderate)	The risk has a moderate impact if realised
2 (Minor)	The risk has a minor impact if realised
1 (No consequence)	The risk has no consequence if realised

Probability or Likelihood	
Description	Indicators
5 (very Likely)	The risk will emerge
4 (Likely)	The risk should emerge
3 (Unlikely)	The risk could emerge
2 (Very Unlikely)	The risk is unlikely to emerge
1 (Impossible)	The risk will not emerge

Score	Risk Description	Action Required
25	Extreme Risk	Immediate escalation to General Manager for risk control activities
20-13	High Risk	Risk to be actively managed with appropriate risk control activities
12 – 6	Medium Risk	Take appropriate action to manage the risk
5 and below	Low Risk	Monitor activity to assess changes in risk rating

NOTE: This Risk Assessment was last updated on 01/09/2020 following the latest government guidelines.

POTENTIAL CONSIDERATIONS FOR RISK ASSESSMENT

	Risk Description	I	P	Risk Rating	Risk Control(s)	Additional Controls Required (if any)
1	Contaminants being brought into the venue	5	3	15	<ul style="list-style-type: none"> • Clear communications with parents prior to session starting about expectations • Parents should follow Return to Play Guidelines and if their child has a temperature of 37.8 degrees and above, a new persistent cough and/or a lack of taste or smell within the last 14 days then they should not attend the session or School • Registration will be carried out in a separate zone and children will be placed straight into groups (bubbles) • Registration and dismissal will be contactless. The Head Coach will sign all children in & out electronically • All Staff and children to wash hands on arrival; after sneezing; after each activity; and at the end of the session. Staff and children will either use hand washing facilities or hand sanitiser provided by SoccerstarsUK • Children to keep their belongings with them throughout the session and to be kept apart • No phone, tablets or electronic devices allowed at the session • Children to bring to each session their own large water bottle • Hand sanitiser available 	<p>Children to wear clean clothes to the session or follow Schools individual requirements (for example, children to attend session in PE kit worn throughout the School day)</p> <p>Children to be dismissed straight from their bubbles at the end of the session</p> <p>Staff will wear clean clothes every day</p> <p>Staff restricted to a number of Schools they can visit and information of this will be made available if needed to School Staff</p> <p>Staff will use available PPE when necessary</p> <p>All equipment to be wiped down before use</p> <p>Water fountains not in use</p>
2	Infection may spread through resources and equipment used at the session	5	3	15	<ul style="list-style-type: none"> • No equipment that is deemed difficult to clean to be used • Used tissues to be placed immediately in bins which will be double bagged and emptied regularly throughout the session • Contact points, such as door handles, will be cleaned throughout the session • Coaches to encourage all children to use hand sanitiser after each activity • Parents advised to provide their child with their own hand sanitiser • Coaches to clean all equipment used at the end of an activity • Children encouraged to use their feet to collect & move balls when out of the coaching area/off the pitch throughout the session • No bibs are to be worn during the first part of sessions. Bibs allowed during tournaments later on, to distinguish between teams, however no bibs can be shared or swapped between children and all bibs must be washed before the next use 	<p>Staff to reinforce the "catch it, bin it, kill it" message</p> <p>Coaches to carry a rucksack at all times which will contain all necessary cleaning equipment, antibacterial spray and clothes, antibacterial wipes, black bin bags as a temporary group rubbish bag if the group are not near a bin, hand sanitiser for the group, disposable gloves and mask in case they need to come into close contact with a child</p>
3	Infection may spread due to the numbers at the session	5	3	15	<ul style="list-style-type: none"> • Clear communications with parents and School prior to the session about expectations • Staff to wear face masks when inside School building and walking through communal areas • Staff should arrive at the School no longer than 15 minutes before session is due to start should remain in outside areas where possible 	<p>Indoor areas to be kept well-ventilated, windows and doors (not fire doors) will be kept open where possible</p> <p>Children will only be allowed to go to the toilet one at a time</p> <p>Additional cleaning regime to be carried out by coaching staff</p>

					<ul style="list-style-type: none"> • Only one parent to bring child to collect at the end of the session or to follow School collection procedures • Staff to encourage social distance in queue for registration/dismissal • Designated bases for bubbles (groups) to be set and children to go straight to their group on arrival • Children to be split into groups of 15 maximum. Groups are predetermined before the start of the session so that Head Coaches have group listings for registration and children can go straight to their group • Groups will not mix • Groups will return to their base at the end of the session in readiness for dismissal and one coach from each group will support Head Coach with dismissal from group • Staff to regularly remind children of the need for social distancing and what it means for them (this will form part of the pre-session meeting) • Children to take home their own rubbish in their own bags • Staff will go home no longer than 15 minutes after all the children have left 	
4	Dismissal				<ul style="list-style-type: none"> • Staff and parents to follow School procedures for dismissal • Staff will dismiss children from an arranged dismissal point, that is confirmed with the School (example, children to be collected from School gates) • Parents encouraged to social distance in a que to collect children • Only one parent to collect children or to follow Schools collection policy • Parents to respect other adults and children's personal space 	
5	Maintaining social distancing at breaks	5	3	15	<ul style="list-style-type: none"> • Each group will break separately at separate times • Separate areas to be identified for each group to have a break • Groups to be supervised during all break times by their bubble (group) leader 	Staff to bring their own drinks
6	Too many staff at the session	4	3	12	<ul style="list-style-type: none"> • Only minimum number of staff needed at the session to maintain safe ratios • Only additional staff to attend will be from Safeguard Lead & Executive Management Team 	
7	Fire Alarm	4	3	12	<ul style="list-style-type: none"> • Normal registration procedures to be followed • Designated areas to be used for fire evacuation • To maintain social distance at designated meeting point 	
8	Dealing with First Aid	4	3	12	<ul style="list-style-type: none"> • PPE to be available for First Aiders • Designated first aid areas • Staff to notify Safeguard Lead, School & Executive Management Team if a child feels unwell • First Aiders will take any medication to the child in their group 	<p>Children who are not well with any form of illness should be attending the session</p> <p>School to be informed and advised accordingly</p> <p>Adults who are unwell in any way should not be included in the work rotas</p>
9	Staff or children display COVID Symptoms at the Session	5	4	20	<ul style="list-style-type: none"> • Child to be taken to a specified separate area • Parent to be called to collect from session and self-isolation guidelines explained • Unwell staff member to go home 	<p>Parents of children at the course to be advised of a possible case</p> <p>School to be informed and advised accordingly</p>

					<ul style="list-style-type: none"> Any child or staff member who shows symptoms should be tested as soon as possible and remain at home until test results are received 	<p>Coaches to be doing Dynamic Screening of the children throughout the session with temperature to be taken if illness is highlighted</p> <p>If case is confirmed, report to Public Health England and follow their advice</p> <p>If groups are indoors when child presents symptoms, group to move to another room or outdoors</p>
10	COSHH				<ul style="list-style-type: none"> Parents to notify SoccerstarsUK at the time of booking of any allergies or medical conditions 	<ul style="list-style-type: none"> Staff to carry COSHH datasheets for hand sanitiser and cleaning products Cleaning products to be stored in coach bag with padlock and out of reach of children Coaches to be familiar and have easily accessible product datasheet for any products used during the session Coaches to refer to datasheet if a child or parent reacts to any products used
11	Reputation	5	3	15	<ul style="list-style-type: none"> Ensure active high-quality communication with parents and School Evidence measures being taken including cleaning and social distancing Covid-19 Officer appointed to implement the Risk Assessment & Return to Play Policy 	<p>Indoor areas to be deep cleaned</p> <p>Ongoing review of social distancing measures and inclusion of recommendations from outside agencies</p>
12	Track and Trace	5	3	15	<ul style="list-style-type: none"> The UK Government has asked for business to support a track and trace initiative by collecting contact details from any of our courses. Any confirmed cases of Covid-19 at any of our courses, contact details supplied at the time of the booking will be passed on to NHS track and trace and the venue. For more information on how this data will be stored, you can view our GDPR policy. 	