



SoccerstarsUK 2020 Tiny Tots COVID-19 Risk Assessment

MATRIX

Legend	
I	Impact
P	Probability

Impact or Consequence	
Description	Indicators
5 (Major)	The risk has a major impact if realised
4 (Significant)	The risk has a significant impact if realised
3 (Moderate)	The risk has a moderate impact if realised
2 (Minor)	The risk has a minor impact if realised
1 (No consequence)	The risk has no consequence if realised

Probability or Likelihood	
Description	Indicators
5 (very Likely)	The risk will emerge
4 (Likely)	The risk should emerge
3 (Unlikely)	The risk could emerge
2 (Very Unlikely)	The risk is unlikely to emerge
1 (Impossible)	The risk will not emerge

Score	Risk Description	Action Required
25	Extreme Risk	Immediate escalation to General Manager for risk control activities
20-13	High Risk	Risk to be actively managed with appropriate risk control activities
12 – 6	Medium Risk	Take appropriate action to manage the risk
5 and below	Low Risk	Monitor activity to assess changes in risk rating

NOTE: This Risk Assessment was last updated on 08/07/2020 following the latest government guidelines.

POTENTIAL CONSIDERATIONS FOR RISK ASSESSMENT

	Risk Description	I	P	Risk Rating	Risk Control(s)	Additional Controls Required (if any)
1	Contaminants being brought into the venue	5	3	15	<ul style="list-style-type: none"> • Clear communications with parents prior to course starting about expectations • Parents should follow Return to Play Guidelines and if their child has a temperature of 37.8 degrees and above, a new persistent cough and/or a lack of taste or smell within the last 14 days then they should not attend the course • Registration will be carried out in a separate zone and children will be placed straight into groups (bubbles) • Registration and dismissal will be contactless. The Head Coach will sign all children in & out electronically • All Staff and children to wash hands on arrival; after sneezing; after each activity; before leaving the session. Staff and children will either use hand washing facilities or hand sanitiser provided by SoccerstarsUK • Children to keep their belongings with them throughout the session and to be kept apart. • No phone, tablets or electronic devices allowed at the session • Children to bring to each session their own large water bottle to each session • Hand sanitiser available at the registration desk and signage to families to wash hands on arrival 	<p>Children to wear clean clothes to the session.</p> <p>Children to be dismissed straight from their bubbles at the end of the session</p> <p>Staff will wear clean clothes every day</p> <p>Staff will use available PPE when necessary</p> <p>All equipment to be wiped down daily</p> <p>Water fountains not in use</p>
2	Infection may spread through resources and equipment used at the session	5	3	15	<ul style="list-style-type: none"> • No equipment that is deemed difficult to clean to be used • Used tissues to be placed immediately in bins which will be double bagged and emptied regularly throughout the day • Contact points, such as door handles, will be cleaned throughout the session • Coaches to encourage all children to use hand sanitiser after each activity • Parents advised to provide their child with their own hand sanitiser • Coaches to clean all equipment used at the end of an activity • Children encouraged to use their feet to collect & move balls when out of the coaching area/off the pitch throughout the session • No bibs are to be worn during the first part of sessions. Bibs allowed during tournaments later on to distinguish between teams, however no bibs can be shared or swapped between children and all bibs must be washed before the next use 	<p>Staff to reinforce the "catch it, bin it, kill it" message</p> <p>Coaches to carry a rucksack at all times which will contain all necessary cleaning equipment, antibacterial spray and clothes, antibacterial wipes, black bin bags as a temporary group rubbish bag if the group are not near a bin, hand sanitiser for the group, disposable gloves and mask in case they need to come into close contact with a child</p>
3	Infection may spread due to the numbers at the session	5	3	15	<ul style="list-style-type: none"> • Clear communications with parents prior to the course about expectations • Face masks MUST be worn when inside any building (sport centres) / communal areas until the session starts. Parents may choose if they would like to continue wearing a mask during the session or not but you are under no obligation to do so. • Signage around the course • Parents and children must follow one way systems in place 	<p>Indoor areas to be kept well-ventilated, windows and doors (not fire doors) will be kept open where possible</p> <p>Children will only be allowed to go to the toilet one at a time</p> <p>Additional cleaning regime to be carried out by the venue provider and/or Head Coach</p>

					<ul style="list-style-type: none"> • Staff should arrive at the venue no longer than 10 minutes before children start to arrive and should remain in outside areas where possible • Only one parent to accompany child to session • Parents encouraged to social distance in queue for registration/dismissal and during the session • Parents to respect other adults and children's personal space • Designated bases for bubbles (groups) to be set and children to go straight to their group on arrival • Children to be split into groups of 15 maximum, with an ideal number of 12 per group. Groups are predetermined before the start of the session so that Head Coaches have group listings for registration and children can go straight to their group • Activities will ensure where parental involvement is needed that social distancing is maintained between adults & children from different households • Groups will not mix • Groups will return to their base at the end of the session in readiness for dismissal and one coach from each group will support Head Coach with dismissal from group • Staff to regularly remind children of the need for social distancing and what it means for them (this will form part of the pre-session meeting) • Staff will go home no longer than 30 minutes after all the children have left 	
4	Maintaining social distancing at breaks	5	3	15	<ul style="list-style-type: none"> • Groups to be supervised during all break times by their bubble (group) leader 	Staff to bring their own drinks
5	Too many staff at the session	4	3	12	<ul style="list-style-type: none"> • Only minimum number of staff needed at the session to maintain safe ratios • Only additional staff to attend will be from Safeguard Lead & Executive Management Team 	
6	Fire of fire alarm	4	3	12	<ul style="list-style-type: none"> • Normal registration procedures to be followed • Designated areas to be used for fire evacuation and to maintain social distancing 	
7	Dealing with First Aid	4	3	12	<ul style="list-style-type: none"> • PPE to be available for First Aiders • Designated first aid areas • Staff to notify Safeguard Lead & Executive Management Team if a child feels unwell • First Aiders will take any daily medication to the child in their group 	<p>Children who are not well with any form of illness should be attending the session</p> <p>Adults who are unwell in any way should not be included in the work rotas</p>
8	Staff or children display COVID Symptoms at the Session	5	4	20	<ul style="list-style-type: none"> • Child to be taken to a specified separate area • Parent to be called to collect from session and self-isolation guidelines explained • Unwell staff member to go home • Any child or staff member who shows symptoms should be tested as soon as possible and remain at home until test results are received 	<p>Parents of children at the course to be advised of a possible case</p> <p>Coaches to be doing Dynamic Screening of the children at the beginning of the session with temperature to be taken if illness is highlighted</p> <p>If case is confirmed, report to Public Health England and follow their advice</p> <p>If groups are indoors when child presents symptoms, group to move to another room or outdoors and child must wait outside</p>

9.	COSHH				<ul style="list-style-type: none"> Parents to notify SoccerstarsUK at the time of booking any allergies or medical conditions 	<p>Staff to carry COSHH datasheets for hand sanitiser and cleaning products.</p> <p>Cleaning products to be stored in coach bag with padlock and out of reach of children</p> <p>Coaches to be familiar and have easily accessible product datasheet for any products used during session.</p> <p>Coaches to refer to datasheet if a child or parent reacts to any products used</p>
10.	Reputation	5	3	15	<ul style="list-style-type: none"> Ensure active high-quality communication with parents Evidence measures being taken including cleaning and social distancing Covid-19 Officer appointed to implement the Risk Assessment & Return to Play Policy 	<p>Indoor areas to be deep cleaned</p> <p>Ongoing review of social distancing measures and inclusion of recommendations from outside agencies</p>
11.	Track and Trace	5	3	15	<ul style="list-style-type: none"> The UK Government has asked for business to support a track and trace initiative by collecting contact details from any of our courses. Any confirmed cases of Covid-19 at any of our courses, contact details supplied at the time of the booking will be passed on to NHS track and trace and the venue. For more information on how this data will be stored, you can view our GDPR policy. Parents will be asked upon arrival at the venue to download the NHS COVID-19 app and check in at the venue as per government guidelines. Entry will only be allowed once this has been completed. 	